**Risk Management Plan**

**Risk:**

* The data could be corrupted due to software or database failure.

**Methods:**

*Control*

* Perform regular system backups

**Tools:**

*Apple Time Capsule*

* This device will be used to store all backup information for database. The Time Capsule will automatically backup data every Thursday night.

**Roles and Responsibilities:**

* Client is responsible to keep Time Capsule up to date with all software updates and to make sure that data is backed up at the end of every month.

**Risk Categories:**

* Software

**Risk:**

* The data could be compromised due to viruses and malware.

**Methods:**

*Control*

* Install latest anti-virus software.

**Tools:**

*AVG for Mac*

* Used to prevent viruses and other malware from infecting the computer.

**Roles and Responsibilities:**

* Client is responsible to run anti-virus software on regular basis.
* Client is also responsible to ensure account information is secured.

**Risk Categories:**

* Software